



# INCLUSIVE JOB DESCRIPTIONS: Attracting the Right Talent

**Are you looking for creative and unique ways to search for new talent in our current competitive workforce environment?**

The MaxAbility Taskforce invites you to learn more about discovering talent outside of the normal avenues. In this seminar, presented by the Diversity Council EquityLogic™ Team, participants will:

- Engage in exploration of use of language in workplace culture
- Develop a working knowledge of inclusive language in developing recruitment materials and job descriptions
- Practice these skills on actual job descriptions and recruitment/interviewing documents *(please bring a job description to revise)*

**Date/Time:**

Wednesday, August 21, 8:30 – 10:30 a.m.

**Location:**

Wood Lake Meeting Center

**Registration:**

Free and open to the public.  
Registration preferred.

**Register at:**

<http://bit.ly/MaxAbility2019August>

**Contact:**

Heather Grummons, phone: (507) 923-2844,  
email: [heather.grummons@state.mn.us](mailto:heather.grummons@state.mn.us) to request an accommodation.



## THANK YOU TO OUR EVENT PARTNERS



Services provided by WorkForce Development Inc. and Department of Employment and Economic Development, Vocational Rehabilitation Services

The MaxAbility Employment Taskforce is charged with maximizing career success for people with employment barriers and to develop opportunities for businesses to meet their hiring needs. MaxAbility does this through its Southern Minnesota Disability Employment Network. The network connects businesses, service organizations, and individuals with disabilities to improve employment conditions and reduce barriers to employment for those with disabilities.