

Career Navigator (32 Hours Per Week) – Healthy Transitions to Adulthood Grant
(WDI External Posting)

Workforce Development, Inc. is looking for a friendly, professional and experienced Career Navigator to join our Faribault, Owatonna and Albert Lea team in Southeast Minnesota. Workforce Development, Inc. is a non-profit organization dedicated to developing and advancing the workforce of SE MN. We are a customer-focused, action-oriented team of professionals dedicated to the principles of Respect, Integrity, Innovation, Education and Community. We value the creativity that comes from having a diverse mix of talented employees.

In this role the Career Navigator is responsible for providing case management services, community connections and independent living skills training to youth and young adults who are currently or previously engaged in the foster care system. The hiring requirements for this position include:

- Bachelor's Degree in Social Work, Psychology, Counseling, Sociology, Human Services, or a related field
- Knowledge of foster care system and experience working with youth

We will rely on this person to have experience in career planning/case management, working with employers to assist in meeting their workforce needs, and working with culturally diverse populations. In addition, this person will have the ability to maintain confidentiality and data privacy, work cooperatively in a team setting, pay attention to detail, and will possess strong verbal and written communication skills. Candidates must have a valid driver's license and reliable transportation as much of this position will be transient between the three counties.

This is a grant funded position that will begin immediately and run through June 30, 2021. If you are interested in a dynamic work environment at an organization dedicated to helping youth, job seekers and employers, please submit your resume and cover letter to be received by **4:30 pm on August 24th, 2020** to:

Career Navigator Hiring Committee

Attn: Emily Wessing

Email: EWessing@wdimn.org

WDI is an Equal Opportunity Employer/Service Provider and a proud partner of the American job Center Network.

This information is available in alternative formats for people with disabilities by calling 507.292.5152 (voice) or by using your preferred relay service.